

APPLICATION FORM 2019

Date of Application: _____ Date on which admission is required: _____



SECTION ONE

CHILD'S DETAILS:

Child's Full Name & Surname: _____

Nickname: _____

Date of Birth: _____

Child's Age: _____

Gender: _____

Home Language: _____

Religion: _____

Number of children in the family (Names and Ages): _____

1. _____

2. _____

3. _____



SECTION TWO

PREVIOUS SCHOOL INFO:

Which school does your child currently attend? _____

City: _____

Years attended: _____

Reason for leaving: _____



SECTION THREE

PARENT INFO:

FATHER:

Name & Surname: _____
 ID. No: _____
 Marital Status: _____
 Home Address: _____
 (Domicilium address)
 Contact Details:
 (H) _____
 (W) _____
 (C) _____
 email: _____
 Occupation: _____
 Employer: _____
 Business Address: _____

MOTHER:

Name & Surname: _____
 ID. No: _____
 Marital Status: _____
 Home Address: _____
 (Domicilium address)
 Contact Details:
 (H) _____
 (W) _____
 (C) _____
 email: _____
 Occupation: _____
 Employer: _____
 Business Address: _____

The child stays with this parent: YES NO

The child stays with this parent: YES NO

Who will be bringing the child to school? _____

Tel nr. (H): _____ Tel nr. (W): _____ Cell number: _____

Both parents are jointly and severally liable for the payment of the school fees

SECTION FOUR

EMERGENCY CONTACT DETAILS (IF PARENTS ARE NOT AVAILABLE)

Next of Kin: _____
 Relationship to child: _____
 (H): _____
 (W): _____
 (C): _____

SECTION FIVE

ALLERGIES

Does your child suffer from any allergies? _____

If yes please list: _____

What is the preferred treatment of any allergic reaction to allergen/s? _____



SECTION SIX

MEDICAL HISTORY:

Any complications during pregnancy? _____

Any complications during child birth? _____

Does your child have any physical or learning disability? _____

Does your child suffer from any serious medical condition? _____

Is the child on any chronic medication? _____

Is your child's immunization up to date? _____

(PLEASE SUPPLY COPY OF IMMUNISATION CHART)



SECTION SEVEN

FAMILY DOCTOR:

Contact number: _____

Name of Medical Aid: _____

Membership Number: _____

Main Member: _____

Main Member's ID number: _____



SECTION EIGHT

MEDICAL EMERGENCY INDEMNITY:

I parent/guardian of _____ herewith grant Kiddie Saurus and its Staff Members permission to administer First Aid treatment to my child if required and/or to transport my child by ambulance or car to receive medical care in an emergency. All costs will be covered either by myself _____ or by my Medical Aid. I hereby give permission to Kiddie Saurus Nursery School to administer Panado in the event of the child having a high fever or Allergex in the event of a child having an allergic reaction if the parent/s could not be reached telephonically.

Signed _____ Date _____



SECTION NINE - FINANCIAL INFORMATION

APPLICATION/REGISTRATION FEE:

- Application/registration fee of R1000 per child is payable once-off on admission/registration and is a non-refundable fee.
- Annual deposit: A deposit equal to one month's fee is payable upon enrolment/registration. No interest is payable on the deposit.

SCHOOL FEE:

- 2019 fees are:
 - Blue and Purple Class: R3000 per month per child
 - RedClass: R3300 per month per child
 - Baby Class: R3100 per month per child
 - R2900 for second/third child
- All fees are to be paid in advance, monthly, 12 months per year, (including December). And must be received by no later than the 3rd of each month. (Even if a pupil leaves the school at the end of the year).
 - Late fee of R250 will apply if the school fee payment was made after the 3rd of each month.
- School fees are still payable in the event of illness; during the December holidays; during any Public Holidays; Easter holidays; and any other holiday as specified by the Education department.
- **The full years fees can be paid in advance.** Full payment must be made before 31 January 2018.
 - 10% discount will be given on annual fee payment
 - 5% discount on half year's fee payment
 - School fees paid in advance for the year are non-refundable
- Annual deposit: A deposit equal to one month's fee is payable upon enrolment/registration. No interest is payable on the deposit.
- **No exceptions will be made when your child is absent as a result of being ill, or going on holiday, or any other reason - the full monthly fee remains payable.**
- Children may not attend school until ALL fees are paid up to date.
- Kiddie Saurus reserves the right to increase school fees on an annual basis. A two months notice of such increase will be communicated with parents.
- Late collection fees: If your child is collected after 17:30 it will result in a penalty fee. This fee is payable to the teacher in cash when the child is collected.
- Activities such as outings, puppet shows, entertainment etc. are not included in the school fee.
- Additional payment requirements: Please note that additional funds will be required for: Tuck shop; outings at school; walk ins. photographs; hiring of concert clothes; hiring of graduation wear; concert tickets; concert DVD; extramural activities (separate from school); late collection fees; toiletries contribution; stationery.

LATE PAYMENT:

- Non payment shall lead to legal action and be reported to the Credit Bureau.
- Any overdue accounts will be charged with interest at ABSA Bank's prime lending rate plus 3%. Legal fees at an Attorney and client scale shall be charged interest for collection and claiming.

PAYMENT METHOD OF FEES:

- Payments must be made via internet (EFT) or cash - please take note of the banking details below.

BANKING DETAILS:

N Verryn • Capitec Bank • Account number: 143 362 9796 • Savings Account
Branch Code: 470 010 • Reference: Childs name and surname



GENERAL INFORMATION, RULES AND REGULATIONS



NOTICE

- One month written notice is required upon termination of this contract and must be done on the last day of the previous month. Failing which, the monthly fee as well as the notice month remain fully payable.
- Kiddie Saurus cannot assume that a child has left the school, if he or she is absent for a prolonged period. All fees will remain payable until written notice of termination is received by Kiddie Saurus.
- The month of November will not be accepted as a notice months.
 - Should I give notice in November, I agree that I will be liable for the payment of the school fees for the month of December as well.



HOLIDAYS

- Kiddie Saurus is closed on Public holidays and will close on a Monday or Friday should the Public Holiday fall on a Tuesday or Thursday.



SUPPLIES

- A list of supplies (yearly and quarterly) required by each child will be handed to all parents.



GENERAL

- School times are strictly 6h30 to 17h30 from Monday to Friday.
- If a child is sick, the school should be notified. In terms of the Department of Health Guidelines, and in the interest of other learners, sick children may not attend school.
- All medicine sent to school must be clearly marked and given to the child's teacher.
- No toys and sweets are allowed at school.
- We are not responsible for lost possessions including clothes or shoes.
- Send your child to school in older clothing so that he/she is not distressed should clothing inevitably become dirty or marked with paint, etc.
- Please ensure that the front gate is firmly closed behind you when you enter or leave the school.
- Please notify Kiddie Saurus of any relevant changes to contact persons or details as soon as they occur.
- Children to be accompanied by the parent to his/her class at all times when dropping and collecting.
- Please advise the class teacher or the office should someone else other than the usual person, be collecting your child from school.

By signing this application form, I agree that I understand the general information. I furthermore agree to the rules and regulations as set out above.

Signed at _____ on this _____ day of _____

Father / Guardian signature

Mother / Guardian signature



INDEMNITY FORM

We/I, the Father and/or Mother/Guardian of the child do hereby agree:

- Acknowledge and abide by the rules and regulations of Kiddie Saurus.
- Understand that the rules and regulations are subject to change
- That the staff endeavor, to the best of their ability, to take care of my/our child/children. Kiddie Saurus cannot be held responsible should any injury or accident occur in any form whilst my/our child/children are in the staffs care.
- To waive any claims in our personal capacity as parents or guardians to the child/children, and to expressly exempt the school and or the person.
- To ensure that my/our child/children have all the necessary immunization and supply documentation thereof
- That in an emergency the person in charge may sign for my/our child/children to receive anesthetic and any life saving operation or medical treatment as deemed necessary by a medical practitioner in attendance and that I shall be held responsible for the payment of medical and/or hospital accounts.
- That the person in charge may in an emergency transport my/our child/children to the nearest MEDICAL FACILITY. I will then immediately be informed and may go directly there.

By signing this application form, I agree that I understand the general information. I furthermore agree to the rules and regulations as set out above.

Signed at _____ on this _____ day of _____

Father / Guardian signature

Mother / Guardian signature



PHOTO RELEASE FORM

Please be advised that your child may be photographed or videotaped at various school functions or events. Your child might appear in our school website or Facebook page. Kiddie Saurus Nursery School does not post images of your child on social media without your consent.

Please sign this form indicating your preference with regard to this matter.

- Yes, I give permission for my child's photograph, and or video, to be posted on Kiddie Saurus Nursery School website or Facebook page.
- No, my child's photograph, and or video, may not be posted on Kiddie Saurus Nursery School website or Facebook page.

Name and Surname of Child: _____

Parent/Guardian Signature: _____

Parent/Guardian Name and Surname: _____

Date: _____



PLEASE HAND IN WITH YOUR APPLICATION FORM

Before your child's first day at school please ensure that the school receives everything below:

- REGISTRATION FEE - R1000
- THIS ENROLMENT FORM, FULLY COMPLETED, SIGNED AND INITIALED ON EACH PAGE
- COPY OF CLINIC CARD (TO VERIFY VACCINATION DETAILS)
- COPY OF BIRTH CERTIFICATE OF CHILD
- COPY OF BOTH PARENT'S ID BOOKS (NO DRIVERS LICENSE COPY)



FOR ADMINISTRATION

Child's name: _____

Date of birth: Year/Month/Day _____

Address: _____

Mother's contact number: (H) _____ (W) _____ (C) _____

Father's contact number: (H) _____ (W) _____ (C) _____

Next of kin: _____ Relationship: _____

Next of kin contact number: (H) _____ (W) _____ (C) _____